



Board Of Cooperative Educational Services
Sole Supervisory District
Franklin-Essex-Hamilton Counties

**PARENT OR LEGAL GUARDIAN REQUEST FOR
ANNUAL PROFESSIONAL PERFORMANCE REVIEW (APPR)
EFFECTIVENESS SCORE AND RATING FOR PRINCIPAL**

New York State law allows parents and legal guardians of a student to request the effectiveness scores and final ratings of teachers and principals to which the student is assigned for the current school year. To request this information about your child's current principal, please complete this request form and mail it to:

Stephanie Bannon, Human Resources Coordinator
Franklin-Essex-Hamilton BOCES
P.O. Box 28, 23 Huskie Lane
Malone, NY 12953

Please **mail** your request; faxed or emailed requests will not be accepted. It is the obligation of the Franklin-Essex-Hamilton BOCES to verify all information provided in this request.

Student name: _____

FEH BOCES program location and grade where student currently attends: _____

Name of parent or legal guardian making request: _____

Address: _____

Phone number: _____

Principal name for whom final rating and composite score is requested:

I attest that I am the parent or legal guardian of the above-mentioned student and that I understand that the information is intended for my own use, only.

Signature of Parent or Legal Guardian

Date

For School District Use Only	
Received (date):	by (staff name):
Request Verified (date):	by (staff name):
Response mailed (date):	by (staff name):