

GED Cheat Sheet

Location! Location! Location!

GED programs have their own BEDS codes. It is not the building in which it is housed (BOCES or HS).

You **NEED** to have a GED location code in Level 0 if you have GED students.

If your GED program is through a BOCES, these are the BEDS codes:

ALBANY-SCHOHARIE-SCHENECTADY-SARATOGA BOCES - AHSEP	800000058531
ALBANY-SCHOHARIE-SCHENECTADY-SARATOGA BOCES - HSE	800000058436
CLINTON-ESSEX-WARREN-WASHINGTON BOCES - AHSEP	800000058574
CLINTON-ESSEX-WARREN-WASHINGTON BOCES - HSE	800000058447
FRANKLIN-ESSEX-HAMILTON BOCES - AHSEP	800000058575
FRANKLIN-ESSEX-HAMILTON BOCES - HSE	800000058443
HAMILTON-FULTON-MONTGOMERY BOCES - AHSEP	800000058552
HAMILTON-FULTON-MONTGOMERY BOCES - HSE	800000058374
QUESTAR III BOCES (R-C-G) - AHSEP	800000058556
QUESTAR III BOCES (R-C-G) - HSE	800000058438
SAINT LAWRENCE-LEWIS BOCES - AHSEP	800000058582
SAINT LAWRENCE-LEWIS BOCES - HSE	800000058446
WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOCES - AHSEP	800000058553
WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOCES - HSE	800000058440

If not, find the BEDS code this way:

1. Go to SED Portal ([http://portal.nysed.gov/pls/pref/SED.sed_inst_qry_vw\\$.startup](http://portal.nysed.gov/pls/pref/SED.sed_inst_qry_vw$.startup))
2. In Name field type in GED%
3. In County field, click List and find the appropriate county code.
4. Click Find
5. Click on appropriate GED program link and look for SED Code in bold. It is an 8000000nnnnnn number.

Fill out a Location Code Key and send to datawarehouse@gw.neric.org to add location.

How to enroll into a GED Program:

If they start the school year in GED: 5654 (Enrollment in an AHSEP or HSEP Program) with a grade of GD. Make sure you end the previous school year with the 289 code (Transfer to a AHSEP or HSEP Program).

If they transfer to GED in the same school year: After the 0011 (Enrollment in Building or Grade) use 289 (Transfer to a AHSEP or HSEP Program) with the same grade and location as the 0011. Then add 5654 (Enrollment in an AHSEP or HSEP Program) with the location code of the GED program and the grade of GD.

If they earned a GED: Add an 816 code (Earned a GED High School Equivalency Diploma) with the GED Location code and a grade of GD.

*** Remember

- 5654 and 816 (and any drop out records after a 5654) get the GED location code and a GD grade.
- 0011 and 289 get the starting location code and the original grade, not GD.
- It is very important to use the 289 code transferring them from a regular enrollment to an approved GED program (this is the code they use to pull information into the total cohort reports!)