Annual Required Training

- 1. To access the Right to Know and Bloodborne Pathogen trainings go to the following website. https://firstnetcampus.com/NYSIR2/entities/NYSIR/logon.htm
- 2. You will sign in the area designated, as "I am a returning user" using the username and password sent to you via email from RegisterNYSIR@firstnetlearning.com. If you did not receive the system-generated email notifying you of your username and password, please contact Stacy Vincent.



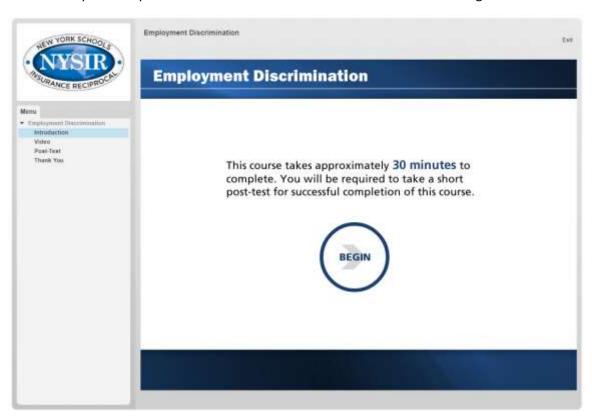
3. Once you have successfully logged into the NYSIR Online University website you will see the following screen. To begin the two required trainings click on the My Training link on the menu bar.



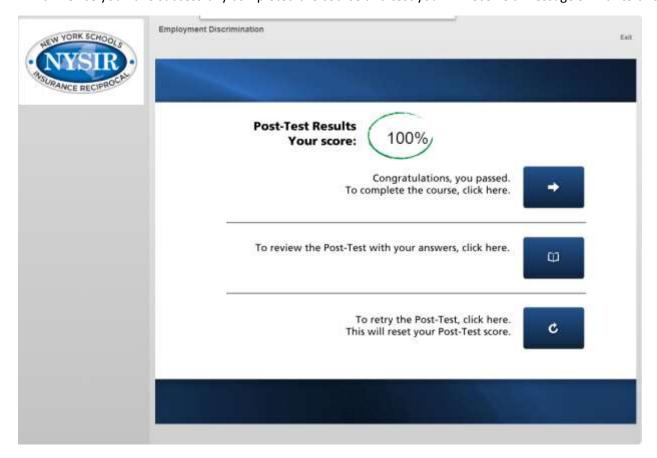
- a. This course dashboard will provide information about your required trainings.
 - i. Click on the Assigned Training box (top arrow). Then to begin the training click on the Training Title (bottom arrow).



b. The course will then begin. If you are unable to complete the training just close out and a bookmark will keep track of where you left off. When you log back in you will not need to restart the course but will continue from where you left off. Once you have worked your way through the course you will need to complete the post-test at the end of the session and earn an 80% or higher on the test.



c. Once you have successfully completed the course and test you will receive a message similar to this.



- d. Go back to the My Training Dashboard to complete the rest of the assigned trainings.
- e. Once you have completed all of the trainings you can see the results by going to the My Training Dashboard and clicking on the Completed box.



f. Once you have completed all of your trainings click on the down arrow next to your Name and select Logout.

