

NOTICE OF VACANCY

POSITION: Long-Term Substitute: School Library Media Specialist (.60 FTE)

LOCATION: Currently located at St. Joseph's Elementary School, Malone, NY

DUTIES: Candidate will be responsible for teaching information literacy skills to students in grades 1-5. Candidate must possess a love of reading and exploring topics of interest with elementary aged students. The candidate will be responsible for checking books in and out along with other managerial tasks using the OPALS library automation system and the electronic resources. Candidate must also be comfortable using technology while demonstrating excellent organizational skills. The right candidate must personify flexibility, punctuality, and dependability.

GENERAL QUALIFICATIONS: NYS Certification in Library Media Science preferred, candidate must possess a NYS Teaching Certification.

STARTING DATE: *Anticipated* April 10, 2017 - June 16, 2017

BENEFITS: Pursuant to the applicable collective bargaining agreement

SALARY: Pursuant to the applicable collective bargaining agreement

APPLICATION PROCEDURE:

1. Submit a letter of application or call:
Cheryl A. Felt, Deputy Superintendent
Franklin-Essex-Hamilton BOCES
23 Huskie Lane
Malone, New York 12953
(518) 483-6420
2. Immediately have a copy of your credentials, including at least three (3) professional references with telephone numbers forwarded to the above.

DATE ISSUED: 1-9-17