

NOTICE OF VACANCY

POSITION: Labor Relations Specialist (Anticipated)

LOCATION: BOCES Wide

DUTIES:

- Serves as principle representative for management at contract negotiation and consultation sessions with employee organizations.
- Actively represents management's position in mediation and fact-finding.
- Provides advisory service to management on all aspects of labor management practices and procedures including contract administration and interpretation.
- Provides technical guidance in the resolution of specific and/or controversial issues.
- Analyzes precedents and existing employment, wage and salary practices in the area in order to develop management's position prior to contract negotiation.
- Considers the nature, scope and impact of and develops counter Proposals and compromises on individual issues presented by Employee organizations.
- May assist in drafting of formal agreements.

GENERAL QUALIFICATIONS: Civil Service Status as a Labor Relations Specialist

STARTING DATE: Anticipated

BENEFITS: Benefit Package Competitive with Similar Positions

SALARY: Commensurate with experience

APPLICATION PROCEDURE: Submit a cover letter, FEH BOCES application, and at least three (3) letters of reference by June 22, 2018 to:

Stephanie P. Bannon
Human Resources Coordinator
23 Husky Lane - PO Box 28
Malone, NY 12953
(518) 483-6420 (Ext. 1028)
Bit By Link:
<http://bit.ly/FEHB-SS-17-18>

DATE ISSUED:

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