

NOTICE OF VACANCY

POSITION: Northern Borders Academy P-TECH Principal (12 month position)

LOCATION: North Franklin Educational Center, 12 month position

DUTIES: The Northern Borders Academy P-TECH Principal will facilitate the implementation of the P-TECH 9-14 model within the Franklin-Essex-Hamilton BOCES region on behalf of the partnering school districts. The purpose of the P-TECH 9-14 program is to create a partnership between school, college, and community to meet the need of a skilled workforce in healthcare, and in health information technologies within the Franklin-Essex-Hamilton BOCES region of the state. The Northern Borders Academy P-TECH Principal will:

- Provide over-all coordination and execution of projects at the school to ensure long-term commitments and goals of the Northern Borders Academy P-TECH.
- Develop and implement programs and activities that enhance student instruction and teacher professional development, such as mentoring and externships, as well as initiating connections to existing programs.
- Develop work practices and systems that enable sustainable engagement between the Northern Borders Academy P-TECH secondary schools, employer partners, higher education and the steering committee.
- Northern Borders Academy P-TECH convene a Steering Committee and oversee school based initiatives collaboration among Northern Borders Academy P-TECH faculty and industry to develop authentic and rigorous core academic tasks
- Collaborate with the Northern Borders Academy P-TECH school steering committee to develop, review and revise the six year integrated scope and sequence.
- Act as a point of contact and initiator for collaborative efforts involving the steering committee, higher education partner, the school district partners, and the Northern Borders Academy P-TECH school staff, students, parents and other interested parties around employer commitments
- Develop and maintain the Northern Borders Academy P-TECH budget
- Act as point-of-contact and initiator for collaborative efforts involving the students' Employer(s), the Higher Education Partner, the District Partner, and the Northern Borders Academy P-TECH school staff, students and parents, and other interested parties.
- Develop work practices and systems that enable sustainable engagement between the Northern Borders Academy P-TECH, the secondary schools, Employer Partner, Higher Education and the Advisory Board.
- Create and maintain a safe and orderly school environment focused on teaching and learning
- Conduct annual public meetings for parents and students that serve as recruitment activities
- Work with the external evaluator to obtain information for formative and summative evaluation
- Work in conjunction with other FEH BOCES Administrators to provide oversight for summer programming.

PREFERRED EXPERIENCE:

- Background in healthcare/health education in a secondary school setting a plus
- Ability to organize, collaborate, and execute a plan from start to finish
- Experience with project based learning
- Positive interaction with industry and college partners a key component to success

GENERAL QUALIFICATIONS:

New York State SBL, SDL or SDA Certification

STARTING DATE: August 1, 2018

BENEFITS: Pursuant to the applicable collective bargaining agreement

SALARY: Commensurate with experience and credentials

APPLICATION PROCEDURE:

1. Submit a letter of interest, [application](#) and resume **by June 15th** to:
Stephanie Bannon, Human Resources Coordinator
Franklin-Essex-Hamilton BOCES
P.O. Box 28, 23 Husky Lane
Malone, NY 12953
Phone: (518) 483-6420
2. Immediately have a copy of your credentials, including at least three (3) professional references with telephone numbers forwarded to the above.

[CLICK FOR APPLICATION](#)