

## NOTICE OF VACANCY

- POSITION:** Teaching Assistant
- LOCATION:** Currently located in the Quadri-Lakes Area
- DUTIES:**
- provide instructional services to students under the general supervision of BOCES teachers
  - plan, implement and evaluate instruction and pupil performance as specified (by the IEP where appropriate), for individual and/or groups of students
  - plan and implement specified parts of the daily schedule or topics of the curriculum
  - maintain standards of behavior for students using the behavior management techniques which enhance the students' development toward independence
  - plan and implement remedial instruction when necessary
  - perform various clerical and related duties assigned by the teacher

**GENERAL QUALIFICATIONS:** Associates Degree or Two Years of College

**STARTING DATE:** September I, 2017

**BENEFITS:** Pursuant to the applicable collective bargaining agreement

**SALARY:** \$22,337 (2017-18 Base Salary) – consideration for additional salary may be granted based upon education and experience.

- APPLICATION PROCEDURE:**
1. Submit a letter of application and FEH BOCES employment application ([www.frhb.org](http://www.frhb.org)) or call:  
Rick Swanston, Principal  
Adirondack Educational Center  
711 NYS Route 3  
Saranac Lake, NY 12983  
(518) 891-1330
  2. Immediately have a copy of your credentials, including at least three (3) professional references with telephone numbers forwarded to the above.

[Click For  
Application](#)