

## NOTICE OF VACANCY

- POSITION: Adult Equivalency Teacher -10 month position
- LOCATION: Currently located at One Work Source. As of September 2019, location will change to Quadri Lakes area.
- DUTIES:
- Provide a structured and secure classroom environment for adult learners
  - Conduct relevant pre and post testing
  - Implement an individually directed and sequentially oriented academic program for each adult learner
  - Assist adult learners in the development of a career plan including employment and post-secondary goals
  - Coordinate with Case Managers and other human service partner agencies to provide adult learners with access to appropriate support services
  - Process and maintain intake documents and academic records including attendance
- GENERAL QUALIFICATIONS: New York State Teaching Certification
- STARTING DATE: Immediately
- BENEFITS: Pursuant to the applicable collective bargaining agreement
- SALARY: \$47,439 (2018-19 Base Salary) - consideration for additional salary may be granted based upon education and experience
- APPLICATION PROCEDURE:
1. Submit a letter of application or call:  
Stephanie Bannon, Human Resources Coordinator  
Franklin-Essex-Hamilton BOCES  
PO Box 28, 23 Husky Lane  
Malone, New York 12953  
(518) 483-6420
  2. Immediately have a copy of your credentials, including at least three (3) professional references with telephone numbers forwarded to the above.

[CLICK FOR APPLICATION](#)

DATE ISSUED: