



## **FEH BOCES Staff News and Notes** **March 22, 2016**

*“The Mission of the Franklin-Essex-Hamilton  
Board of Cooperative Educational Services  
is to provide shared services to its component  
school districts”*

### **Committee Memberships 2016-2017**

FEH BOCES has six agency-wide committees including: Annual Professional Performance Review (addresses all areas not covered under Education Law 3012-d), Code of Conduct, District-Wide Safety, Facilities, Professional Development Plan and Technology. Typically current members are provided the opportunity to remain on the committee for the following year, however, due to resignations and retirements there will be openings on all the committees with the exception of facilities for the 2016-2017 year. If you are interested in participating on a committee for next year, please contact your program administrator to express your interest. The 2015-2016 list of committee members can be found [here](#).

### **Dolly Parton Imagination Library**

The FEH BOCES and our component school districts recently joined the THRIVE Initiative housed at Plattsburgh State. The initiative is designed to provide “Cradle to Career” supports in the community. An interesting opportunity that may be of interest to families of your students with siblings 0 to 5 years old is the Dolly Parton Imagination Library. Dolly Parton’s Imagination Library is a 60 volume set of books beginning with the children’s classic The Little Engine That Could. Each month a new, carefully selected book will be mailed in the child’s name directly to their home. Best of all it is a FREE GIFT! There is no cost or obligation to the family. The registration form for the program can be found [here](#).

### **Equipment Inventory/Transfer of Equipment**

During the months of April and May, Jay Bigelow and Steve Ettinger will be visiting all classrooms/work locations to verify the location of equipment that appears on our inventory. A significant amount of the equipment is technology related, but other items are on the inventory as well. It is important that equipment assigned to you is readily available to Jay and Steve. If the equipment has been relocated without authorization, please contact your program administrator so they can have Caroline Durant adjust the location on our inventory before Jay and Steve start their work.

Overall we have an excellent track record of being able to account for items on inventory, but occasionally something will come up missing. Any assistance each of us can provide to Jay and Steve in having the equipment in its assigned location for the inventory is appreciated.

Even with the utmost care, occasionally equipment is damaged (or very rarely lost). If that occurs, please notify your program administrator immediately. Depending on the value and circumstances we can process a claim with our insurance carrier. Thank you for your assistance!