



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SOLE SUPERVISORY DISTRICT  
FRANKLIN-ESSEX-HAMILTON COUNTIES**

**TECHNOLOGY ACCEPTABLE USE POLICY  
(STUDENT SEGMENT)**

The Franklin-Essex-Hamilton Board of Cooperative Educational Services (hereinafter referred to as the BOCES), makes available a variety of technological resources to support learning and enhance instruction. The goal is to provide access to the diverse technology tools that facilitate resource sharing, creativity and communication. The users of these tools take on certain responsibilities, including the use of technology in an ethical manner.

This policy does not attempt to articulate all required and/or acceptable uses of the technological resource; nor is it the intention of this policy to define all inappropriate usage. Administrative regulations will further define general guidelines of appropriate staff and student conduct and use as well as prescribed behavior.

**A. GENERAL ACCEPTABLE USE POLICY STATEMENT**

INTERNET ACCESS: The BOCES will enforce proper and acceptable use of the Internet as defined above, through the use of supervision, monitoring and filtering strategies. The filtering mechanism chosen will be continuously monitored to prohibit access to inappropriate material.

**B. RESPONSIBILITIES OF STUDENTS AND OTHER USERS**

1. Respect the privacy of others. Actions in violation may include:
  - a) Sharing of passwords and attempts to learn the passwords of others
  - b) Attempting to gain unauthorized access to technology equipment or systems
  - c) Attempting to modify or read files of others (any files stored on agency technology systems may be accessed and viewed by the network administrator and/or school administrators at any time)
2. For safety reasons, students shall not reveal home phone numbers, addresses, or other personal information regarding themselves or any other member of the school community.

3. Respect the materials and resources of the Internet including the World Wide Web.
4. Understand that the BOCES reserves the right to review the content of all computer access and files. Network administrators may review files and communications to keep the network working properly and to ensure that users are using the system responsibly.
5. Adhere to copyright and license to programs and data. Actions in violation include making copies of licensed programs and installation of any software on agency computers.
6. Respect the integrity of each computer and network to which you have access. Actions in violation may include:
  - Intentional development or use of programs to harass others by sending inappropriate, obscene, or hateful messages or mail
  - Attempting to infiltrate a computing system or damage or alter the software components or network
  - Copying or modifying server or network system files
  - Abuse of computer or network hardware
  - Use of encryption programs on agency computers without authorization
7. Respect the materials and resources of the BOCES. The student is responsible for using school technology provided in an ethical, responsible and legal manner for school-related tasks only.

The Franklin-Essex-Hamilton BOCES does not discriminate on the basis of an individual's actual or perceived race, color, religion, creed, ethnicity, national origin, citizenship status, age, marital status, partnership status, disability, predisposing genetic characteristics, sexual orientation, gender (sex), military status, veteran status, domestic violence victim status or political affiliation, and additionally does not discriminate against students on the basis of weight, gender identity, gender expression, and religious practices or any other basis prohibited by New York State and/or federal non-discrimination laws in employment or its programs and activities. The District provides equal access to community and youth organizations. Inquiries regarding the District's non-discrimination policies should be directed to:

Civil Rights Compliance Officer  
23 Huskie Lane  
Malone, NY 12953  
(518) 483-6420  
e-mail: [CivilRightsCompliance@mail.fehb.org](mailto:CivilRightsCompliance@mail.fehb.org)