

*The Franklin-Essex-Hamilton BOCES' Exploratory  
Enrichment Co-Ser  
With Paul Smith's College VIC*



**What is the Exploratory Enrichment Co-Ser with the Paul Smith's College VIC?**

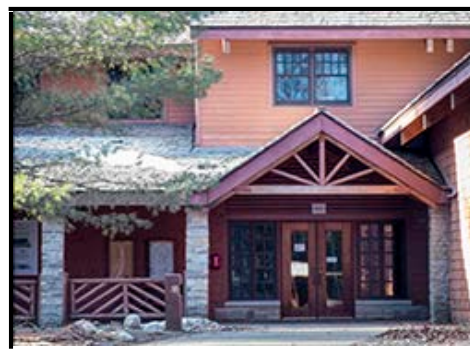
- It is a program which allows for the Franklin-Essex-Hamilton BOCES component districts to receive BOCES aid towards their educational field trips to the Paul Smith's College VIC in Paul Smiths, N.Y.

**What are the necessary requirements of the Exploratory Enrichment Co-Ser?**

- Educators must complete the Exploratory Enrichment Co-Ser Pre-Visit Form and return to the Franklin-Essex-Hamilton BOCES.
- The Franklin-Essex-Hamilton BOCES will coordinate the visit with Paul Smith's VIC and complete the financial arrangements.
- After the visit is completed, educators must complete the Exploratory Enrichment Co-Ser Post-Visit form.

**What is offered through the Exploratory Enrichment Co-Ser?**

- Field trip access to Paul Smith's College VIC in Paul Smiths, N.Y for a unique educational experience that will encompass hands-on, student-centered programs developed under the supervision of the Office of Instructional Support Services at the Franklin-Essex-Hamilton BOCES.



**SOME SPECIFIC AREAS OF INSTRUCTIONAL FOCUS INCLUDE THE FOLLOWING:**

- |  |               |
|--|---------------|
| • Tapping into Spring (Maple Sugaring)                   | Grades K – 12 |
| • Guided Hike (Adirondack Natural History)               | Grades K - 12 |
| • The Blue Line (Human History and Politics of the Adks) | Grades 8 - 12 |
| • Wilderness Ethics                                      | Grades 8 - 12 |
| • Winter Wildlife Tracking                               | Grades K - 7  |

Contact your building administrator if you would like to participate in this Exploratory Enrichment Co-Ser. Please note that participants are required to complete a pre-visit and post-visit form. The forms can be obtained from Rhonda Shorette-Peets at Franklin-Essex-Hamilton BOCES at 518-483-5230 and the Franklin-Essex-Hamilton BOCES website: [www.fehb.org](http://www.fehb.org)



# **Paul Smith's College VIC**

## **Program and Visit Planning Guide For the Franklin-Essex-Hamilton BOCES Component Districts**

### **Paul Smith's College VIC**

8023 State Route 30

Paul Smiths, New York 12970

(518) 327-6241

[www.paulsmiths.edu/VIC](http://www.paulsmiths.edu/VIC)

\*PDF of this document can be found at [www.fehb.org](http://www.fehb.org)



# The VIC School Programs Guide

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# Elementary School Programs

## Tap Into Spring

Learn why the sugar maple (*Acer saccharum*) has earned its place as the state tree of New York! Dive into its life history, growing requirements, reproduction and why it is so important to people and animals. Learn how and why this tree has sugary sap and how it goes from sap to syrup.

**Grades:** K-8

**Season:** March – April

**Program Fee:** \$6/student + Base

**Program Length:** 45 minutes

**Minimum Group Size:** 5

**Maximum Group Size:** 15\*

\*Program can be offered multiple times for the same school

## Guided Hike

Join a VIC naturalist as you trek through the woods on a guided hike. These hikes focus on unique habitats found in the Adirondack Park and highlight animals, plants, and habitats found at the VIC. This program will be age-appropriate to your group's needs, and with advanced notice your guide can include special natural history content relevant to your class.

**Grades:** K-12

**Season:** Year-round

**Program Fee:** \$8/student + Base

**Program Length:** 60 minutes

**Minimum Group Size:** 5

**Maximum Group Size:** 15

\*Program can be offered multiple times for the same school

## Winter Wildlife Tracking (Dec. – Mar.)

Look for signs of life, even in the brutal cold of an Adirondack winter! Join VIC educators to discover the VIC's winter animal residents. Students will learn about and search for hare, grouse, deer, bobcat, fox, and martin tracks and sign. They will create animal tracks for decoration and reference. Students discover, identify, and distinguish animal tracks, track patterns, and other signs in the snow. They will relate the meaning of tracks and habitat to the animal's behavior, and evaluating how specific adaptations work for selected species.

**Grades:** K-7

**Season:** December - March

**Program Fee:** \$8/student + Base  
(includes cost of materials)

**Program Length:** 45 minutes

**Minimum Group Size:** 5

**Maximum Group Size:** 15\*

\*Program can be offered multiple times for the same school

# Middle & High School Programs

## The Blue Line

Explore what makes the political and historical nature of the Adirondack State Park so unique – where else can you find a State Park that has towns, no entrance fee, and never closes? Connect with the human history of the Park, learn about the various land designations, and get up to speed on current debates. This program is paired with take-home readings to help your students take this content to a deeper level.

**Grades:** 8 - 12

**Season:** Year-round

**Program Fee:** \$8/student + Base

**Program Length:** 60 minutes

**Minimum Group Size:** 5

**Maximum Group Size:** 20

\*Program can be offered multiple times for the same school

## Tap Into Spring

Learn why the sugar maple (*Acer saccharum*) has earned its place as the state tree of New York! Dive into its life history, growing requirements, reproduction and why it is so important to people and animals. Learn how and why this tree has sugary sap and how it goes from sap to syrup.

**Grades:** K-12

**Season:** March – April

**Program Fee:** \$6/student + Base

**Program Length:** 45 minutes

**Minimum Group Size:** 5

**Maximum Group Size:** 15\*

\*Program can be offered multiple times for the same school

## Guided Hike

Join a VIC naturalist as you trek through the woods on a guided hike. These hikes focus on unique habitats found in the Adirondack Park and highlight animals, plants, and habitats found at the VIC. This program will be age-appropriate to your group's needs, and with advanced notice your guide can include special natural history content relevant to your class.

**Grades:** K-12

**Season:** Year-round

**Program Fee:** \$8/student + Base

**Program Length:** 60 minutes

**Minimum Group Size:** 5

**Maximum Group Size:** 15

\*Program can be offered multiple times for the same school

## Wilderness Ethics

Everything you do in the wilderness has an impact – it's up to you to make it a positive one. This program reviews the 7 principles of Leave No Trace and promotes an understanding of wilderness ethics. We explore ideas of personal responsibility while practicing the 7 principles outside in a hands-on workshop-style.

**Grades:** 8-12

**Season:** Year-round

**Program Fee:** \$8/student + Base

**Program Length:** 60 minutes

**Minimum Group Size:** 5

**Maximum Group Size:** 15

\*Program can be offered multiple times for the same school



# Important Information

## **Reservations**

**Contact Kendra Ormerod to reserve the date. Plan to supply the following information:**

- Name of School District and Building
- Grade level and number of students, expected number of chaperones
- Preferred and alternate date, time, and type of program
- Please indicate any special needs that members of your group may have that we can help with
- Please provide 1 chaperone for every 10 students

**Contact Rhonda Shorette-Peets, Franklin-Essex-Hamilton BOCES - Office of Instructional Support Services at (518) 483-5230 for the Exploratory Enrichment Co-Ser.**

## **Payment & Invoice**

Please arrange payment with:

Kendra Ormerod, VIC Program Director. [kormerod@paulsmiths.edu](mailto:kormerod@paulsmiths.edu); (518) 327-6234

Checks, credit/debit (in person or over the phone), and cash are accepted.

Please make checks payable to: **Paul Smith's College VIC**

If you need an invoice, please contact Kendra Ormerod at least two weeks prior to your visit.

## **School Program Hours:**

9:00 am – 5:00 pm, Wednesday through Sunday. Closed Mondays, Tuesdays, and the month of April.

## **VIC Address:**

8023 State Route 30  
Paul Smiths, NY 12970



# Student Checklist

- ✓ Water Bottle
- ✓ Rain Gear
- ✓ Lunch and Snack
- ✓ Extra clothes
- ✓ Boots
- ✓ Snow-pants
- ✓ Warm hat
- ✓ Warm Gloves
- ✓ Notebook and pencil
- ✓ Great Attitude



# Teacher Checklist

- ✓ Register on the website [www.paulsmiths.edu/VIC/schoolprograms](http://www.paulsmiths.edu/VIC/schoolprograms)
- ✓ Review The VIC Program Guide. All programs are available to groups of 5 or more.
- ✓ Determine the best date for a field trip for your class as well as 2 alternative dates.
- ✓ Know that with exception of extreme weather, our programs are rain or shine.
- ✓ Contact Rhonda Shorette-Peets, Franklin-Essex-Hamilton BOCES in Malone 483-5230 for Exploratory Enrichment Co-Ser Information (Attached Form).
- ✓ Complete and Submit the Exploratory Enrichment Pre-Visit Form to Rhonda Shorette-Peets, Franklin-Essex-Hamilton BOCES in Malone or fax to 483-1399.
- ✓ Select and prepare your chaperones. Please remember to have one teacher/chaperone for every 10 students.
- ✓ Calculate your arrival time to ensure your students will enjoy the full length of the programs.
- ✓ After the field trip visit, complete the Exploratory Enrichment Co-Ser Post-Visit Form (Attached Form) and return to Rhonda Shorette-Peets, Franklin-Essex-Hamilton BOCES in Malone or fax to 483-1399.



# Chaperone Guidelines



- Please keep a ratio of 1:10 throughout your visit.
- While inside and on the trails, please remember that the students must stay with you at all times for their safety and yours.
- You are responsible for ensuring that students follow the brief behavioral guidelines throughout their stay.
  - Please walk inside the building.
  - Follow the Principles of Leave No Trace
  - When hiking, students always stay in sight of chaperones.
- Enjoy the trails yourself! Listen to birds, find animal sign, observe the wildflowers, trees, tracks, and read the interpretive signs. When you are engaged, the students will feel more comfortable to explore as well!
- During programs please allow the students to answer all questions. The VIC's inquiry based approach means we ask a lot of open-ended questions and we guide students to find the answers themselves. When an adult states the answer for the student, the student's learning stops.

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
 SOLE SUPERVISORY DISTRICT  
 FRANKLIN-ESSEX-HAMILTON COUNTIES



**Paul Smith's College Visitor Enrichment Co-Ser  
 Pre-Visit Form**

**SCHOOL DISTRICT:** \_\_\_\_\_ **DATE OF VISIT:** \_\_\_\_\_

**BUILDING(S):** \_\_\_\_\_ **GRADE(S):** \_\_\_\_\_

**TEACHER(S):** \_\_\_\_\_

**Specific Areas of Instructional Focus with Paul Smith's College VIC:** *(Please see cover page)*

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**NYS Common Core Standards to be applied to Curricula with Paul Smith's College VIC:** *(Please list)*

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**Date of Visit to Paul Smith's College VIC:** \_\_\_\_\_ **Number of Students:** \_\_\_\_\_  
 (One date per Pre-visit Form)

**Fees**

Base Fee per Date/Visit = \$195.00

Chaperone Fee = \$5.00 per chaperone (must have 1 chaperone for every 10 students)

Teachers - FREE

Fee Calculation

\$ 195.00

\$5.00 x \_\_\_\_\_ chaperones = \$ \_\_\_\_\_

**VIC Program Fee: Price per student varies by program. See price next to program description.**

\$6.00 x \_\_\_\_\_ students = \$ \_\_\_\_\_

\$8.00 x \_\_\_\_\_ students = \$ \_\_\_\_\_

TOTAL = \$ \_\_\_\_\_

**Signature of Superintendent:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note:** Upon receipt of the pre-visit form, the Office of Instructional Support will coordinate visit with Paul Smith's College VIC and complete financial arrangements. Fees are eligible for BOCES aid through the Exploratory Enrichment Co-Ser. School districts will be billed on their regular BOCES bill.

Please feel free to attach additional pages, if needed.  
 Please return to Rhonda Shorette-Peets,  
 rspeets@mail.fehb.org  
 Franklin-Essex-Hamilton BOCES in Malone or fax to  
 518-483-1399

(Revised 09/16)

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SOLE SUPERVISORY DISTRICT  
FRANKLIN-ESSEX-HAMILTON COUNTIES



**Paul Smith's College VIC Enrichment Co-Ser Post-Visit Form**

**SCHOOL DISTRICT:** \_\_\_\_\_ **DATE OF VISIT:** \_\_\_\_\_

**BUILDING(S):** \_\_\_\_\_ **GRADE(S):** \_\_\_\_\_

**SPECIFIC AREA(S) OF INSTRUCTIONAL FOCUS:** (Please see Page 16) \_\_\_\_\_

**INSTRUCTOR:** \_\_\_\_\_

**EVALUATION OF PAUL SMITH'S COLLEGE VIC PROFESSIONAL DEVELOPMENT**

Areas of Evaluation	Highly Satisfied	Satisfied	Dissatisfied
Classroom appropriate concepts and subject content provided			
Presenter provided for the development of standards based plans			
Information consistent with school curriculum and learning goals			
Presentation was understandable and classroom level appropriate			
Pre and Post lesson activities resources were provided			
Presentation supported community/school collaboration			
Instructor was well prepared and knowledgeable within the topic area			

**My overall confidence to apply the tools and concepts learned.... (please check response):**  
 \_\_\_\_\_ **highly confident**      \_\_\_\_\_ **moderately confident**      \_\_\_\_\_ **not confident**

**I would participate in Paul Smith's College VIC CoSer again?**  
 Yes \_\_\_\_\_ No \_\_\_\_\_ **Why or why not?**

\_\_\_\_\_

**Please reflect on the content of this program and identify the strengths and opportunities for improvement:**

Strengths +	Opportunities for Improvement

**Following the visit,  
Please return to Rhonda Shorette-Peets [rspeets@mail.fehb.org](mailto:rspeets@mail.fehb.org) at  
Franklin-Essex-Hamilton BOCES in Malone or fax to 518-483-1399**

